SANGEET NATAK AKADEMI
Rabindra Bhawan, 35, Ferozeshah Road,
New Delhi-110001
Email: secretary@sangeetnatak.gov.in
Website :www.sangeetnatak.gov.in

Dated : 25 May 2015

Conceptualization and Construction of External Façade, Outside Ambience and providing Gensets for Pavilion 'Yoga for Harmony & Peace' to be held at Rabindra Bhawan, 35 Ferozeshah Road New Delhi from 21- 28 June 2015

Sangeet Natak Akademi is an autonomos organization under Ministry of Culture Govt of India requires the services of a professional agency with an annual turnover of Rs 1.00 crore and above and with previous experience in handling works of similar nature of National and international exhibitions and events etc. for **Conceptualization, designing and construction Façade, Outside Ambience and providing Gensets for Pavilion 'Yoga for Harmony & Peace' to be held at Rabindra Bhawan, 35 Ferozeshah Road New Delhi from 21- 28 June 2015**

The concept of the Pavilion 'Yoga for Harmony & Peace' are mentioned in the chapter 2

Last date for submission of tender on 1st June 2015 up to 10.30 am at the Sangeet Natak Akademi office at Rabindra Bhawan, 35 Ferozeshah Road, New Delhi. The Earnest money for the tender is Rs 50,000/- (Rs Fifty thousand only) and Rs 500/- (Rs Five hundred only) towards tender fee.

In the event of any corrigendum, the same will be issued on the above mentioned websites.

Deputy Secretary (Finance & Accounts)
Office 011-23382060

TENDER FOR DESIGNING CONCEPTUALIZING AND CONSTRUCTION OF Pavilion 'Yoga for Harmony & Peace'

DATE OF ISSUE	**:**	**25th May 2015**
DATE OF PRE-BID CONFERENCE	**:**	**27th May 2015** **15:00 hrs at the Chamber of Deputy Secretary (Finance & Accounts)**
LATE DATE FOR SUBMISSION	**:**	**1st June 2015 upto** **10.30 hrs**
DATE OF OPENING	**:**	**1st June 2015** **11:30 hrs at the same venue**

SANGEET NATAK AKADEMI

NEW DELHI

NOTICE INVITING TENDER

Subject : Tender for designing conceptualization and construction of External Façade, Outside Ambience and providing Gensets for Pavilion 'Yoga for Harmony & Peace' to be held at Rabindra Bhawan, 35 Ferozeshah Road New Delhi from 21- 28 June 2015

Chapter

1. Sageet Natak Akademi is an autonomos organization under Ministry of Culture Govt of India requires the services of a professional agency with an annual turnover of Rs 1.00 crore and above and with previous experience in handling works of similar nature of National and international exhibitions and events etc. for **Conceptualization, designing and construction of External Façade, Outside Ambience and providing Gensets for Pavilion 'Yoga for Harmony & Peace'** as per the scope of work given below.

2. Scope of Work:

2.1 Conceptualization, designing and construction of External Façade, Outside Ambience in consonance with theme Yoga for Harmony & Peace' and provide other related ancillary services for the same.

2.2 Soundless gensets 125 KVA (No 4) with Mainline (armoured cable) and circuit distribution

S.NO	PROGRAMME	VENUE
i)	External Façade, design, colour scheme, concept in consonance with theme 'Yoga for Harmony & Peace	Rabindra Bhawan Lawn
ii)	Creating Ambience of Yoga in 3d with concept & design	Rabindra Bhawan Lawn
iii)	Horticulture & Landscaping effects	Rabindra Bhawan Lawn

Specification and auxiliary requirement

3.3.1

1. Creation of External Façade in consonance with Theme
2. Glass paneling upto (2.5mts ht) for effects
3. Overall Ambience of Yoga awareness with concept and designs, cutouts, 3d objects
4. Provision of Soundless Gensets (125 KVA) Nos 4 with armourned cable mainline and MCB circuit distribution
5. Horticulture & Llandscaping effects (appox 2000 plants)

3.3.2

The focus however should be on Façade, Ambience for Yoga Awareness, Beautification with Landscaping & Horticulture effects would be the USP of the designs

3.3.4 The 'External Façade, Ambience should have

- Well defined External Façade, relief work, Theme justification
- Ambience of Yoga awareness with cutouts, 3d objects/ Models.
- Beautification with effects of Landscaping, Horticulture

3.3.5 The scope of work will also include construction of External Façade, Ambience of the ' Yoga for Harmony & Peace' pavilion at site well in time, maintenance activities during the event and dismantling of the pavilion after the event.

4 Submission of tender :

4.1 Tender should be submitted in two sealed envelope, **TECHNICAL BID** (Envelope –l) shall contain following documents :

i) Details of the Tenderer

a) Profile of the Agency / Company
b) Details of Technical Manpower and Staff available in – house
c) Track record – details of involvement in similar events
d) Specific experience relating to the event of such nature (Documentary evidence of all needs to be provided)

ii) All bidders should submit a self –undertaking that they have never been blacklisted by any Government of India Ministry /Department/ Authority/ Organization / Agency
iii) Statement signed by a statutory auditor/ Chartered Accountant, indicating turnover of the company, during the last financial year i.e 2013-14
iv) Latest Income Tax Clearance Certificate / Copy of Returns submitted and PAN
v) Demand draft for **Rs 500/- towards** tender fee drawn in favor of Secretary, Sangeet Natak Akademi, New Delhi or cash can be deposited in the Accounts department of Sangeet Natak Akademi, Rabindra Bhawan, New Delhi. Receipt of the tender fee may by enclosed with technical
vi) **EMD for Rs 50,000/-** (Rupees Five thousand only), in the form of Demand Draft drawn in favor **of Secretary, Sangeet Natak Akademi. EMD** will be returned to the unsuccessful renderers at the earliest after expiry of the final tender validity and latest on or before the 30th day after the award of the work contract

4.2 **PRICE BID** (Envelope – II) shall contain the financial bid for the project and should include the cost of all following :

a) Designing and conceptualization of External Façade, glass paneling
b) Ambience in consonance with theme
c) All material and artifacts to be used in the construction of a) & b)
d) Decoration and display outside Pavilion : Horticulture, Landscaping
e) Soundless gensets with Mainline (12-13hrs working per day)
f) Transportation of the materials
g) Expenditure on other activities as listed in the scope of work in chapter-2

4.2.1 The Contractors should quote in figures as well as in the words the rates and amount tendered by them in the financial bid. The rates quoted in the financial bid shall be inclusive of all taxes, levies etc except service tax which shall be paid on rates applicable from time to time as per applicable Act. **Nothing extra shall be payable in addition to the accepted rate as per the Price Schedule**

4.3 Tenders placed in sealed covers (in two envelopes duly marked as TECHINICAL BID (Envelope-l) and Financial BID (Envelope-ll) with the name of the project written on each envelope should be placed in the outer envelope and marked on top as **"Tender for External Façade & related works of Pavilion 'Yoga for Harmony & Peace'.** The tenders will be received till 1st June 2015 up to 10.30 A.M. in the Sangeet Natak Akademi Rabindra Bhawan, New Delhi

4.4 The Technical Bid shall be opened on **1st June 2015 at 11:30 hrs** in the presence of the tenderness or their representatives who wish to be present at Sangeet Natak Akademi Rabindra Bhawan. The technical bids shall be scrutinized by the committee constituted for the purpose. The Committee will assess the ability of the agencies to carry out the requisite work and quality of profile and experience of the agency in the field. The bidders are expected to give presentation of their concept for Pavilion 'Yoga for Harmony & Peace' on 1st June 2015. The bid would be first evaluated technically as specified in the evaluation in para. Financial bid of only those technically qualified would be opened. The decision of Sangeet Natak Akademi in this regard shall be final and binding. The Financial bids will be opened on the same day

4.5 Tender can be obtained from the office of Secretary, Sangeet Natak Akademi on address mentioned above as per below schedule.

S.No	Tender Schedule	Date and time
1	Issue of tender	25th May 2015
2	Date of Pre-Bid conference	27th May 2015 at 15.00 hrs
3	Date of submission of tender	1st June 2015 till 10.30 hrs
4	Date of opening of tender	1st June 2015 at 11:30 hrs

5. Evaluation Criteria :

5.1 The evaluation would be on both Technical and Financial Bids

5.2 First the technical bid would be opened only those who have submitted all the documents spett out in the eligibility criteria would be evaluated first technically.

5.3 The Criteria for Technical Evaluation are as below:-

S. No	Criteria	Scoring
1	Organizational strength of the company and its experience in executing such works nationally and internationally	**30 Marks**
2	Overall Concept and design of External Façade, Ambience	**50 Marks** A. Concept & Design- 30 Marks B. Effective Utilization of space – 10 Marks C. Innovative ideas in accord with Theme 10 Marks
3	Experience and expertise of key personnel handling the project	**20 Marks**

The Concept / Design of the 'Yoga for Harmony & Peace' with layout decoration plan, etc as indicated above **must be submitted in hard copy as well as on CD**

Minimum marks required to qualify technically is 60. **Financial quotation of only those who qualified technically would be opened**

5.4 **Financial Score would be as follows:**

Lowest financial quote will be given score of marks	:	100
2nd Lowest financial quote will be given score of marks	:	80
3rd Lowest financial quote will be given score of marks	:	60
4th Lowest financial quote will be given score of marks	:	40
5th Lowest & onwards financial quote will be given score of marks	:	20

The final evaluation would be done on the basis of Composite score. The final selection will be on aggregate if the technical and financial assessments. 70% weightage will be assigned to technical aspects and 30% to financial bid. The Bidder who has secured the highest Composite Score shall be declared the preferred Bidder.

5.5 **The Composite score would be worked out as below:**

Bidder's Score (A)	**Weight (B)**	**Weighted Score (C)=(A)X(B)**
Technical Score	70%	X
Financial Score for those found eligible in Technical Bid	30%	Y
Composite Score of the Bidder		(X+Y)

5.6 The Preferred Bidder would be selected as per criteria mentioned. However, in the event that two or more Bidders secure exactly the same Composite Score, then Sangeet Natak Akademi reserves the right to

a) Declare as Preferred Bidder who's Technical Score is highest among such Bidders who have secured exactly the same Composite Score

b) Invite fresh Proposals from these Bidders, or take any such measure as may be deemed fit in its discretion, including annulment of the bidding process

6. Terms of Payment:

i) No advance payments will be made

ii) 50% running amount will be made to the successful Bidder of the total contractual amount after successful inauguration made by cheque /electronic transfer

iii) Balance payment will be released on the successful completion of programme duly certified by the committee Members

7. Pre –Bid Meeting

A pre-bid meeting to clarify any queries regarding the tender will be held in the office of the Sangeet Natak Akademi at Rabindra Bhawan on 27th May 2015 at 15.00 hrs. Any person interested in submitting bids may come for the pre bid conference.

8. Earnest money

8.1 Earnest Money of Rs 50,000/- (Rupees Fifty thousand only) should be submitted in the form of a Demand Draft / pay order along with Technical bid of their tender.

8.2 Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will forfeited to the Sangeet Natak Akademi.

8.3 The tenders without Earnest Money Deposit will be summarily rejected.

8.4 No Claim shall lie against Sangeet Natak Akademi in respect of erosion in value or interest on the amount of Earnest Money Deposit or security deposit

9. Validity of bids

The bids shall be valid for a period of 60 days from the date of opening of the tenders. This has to be so specified by the tenderer in the financial bid

10. Performance Security

The bidder would have to deposit a performance guarantee to a value of 10% of the basic value of contract in the form of DD to NBT within 10 days from the day of issue of work order. The earnest money i.e. Rs 50,000/- (Rupees Fifty thousand only) shall be adjusted against the performance security to be submitted by the successful bidder. The performance security can be forfeited by order of the Sangeet Natak Akademi in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance or non – observation of any condition of contract. On expiry of the contract, such portion of the said security deposit as may be considered by Sangeet Natak Akademi sufficient to cover any incorrect or excess payments made on the bills to the firm shall be retained until the final audit report on the account of firm's bill has been received and examined.

11. Period and terms of Delivery

The site would be handed over to the contractor on 10th June 2015 onward The work should be completed by 20th June 2015 by 1200 hrs

12. Penalty

In case of delay, a penalty @ Rs 10,000/- per hour would be imposed by Sangeet Natak Akademi and the same would be deducted from payment due to the contractor.

13. Storage of Materials

The contractor shall not store materials and debris within the premises other than the work site handed over to him

14. Force Majeure

14.1 It at any time during the continuance of this contract, the performance in whole of in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to as events) provided notice of happenings of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such nonperformance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive. Further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may at lists option, terminate the contract.

14.2 Provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the supplier at a price to be fixed by the purchaser, which shall be final all unused undamaged and acceptable materials, bought out components and stores in course of manufacture which may be in possession of the supplier at the time of such termination or such portion thereof as the purchaser may deem fit, except such materials, bought out components and stores as the supplier may with the concurrence of the purchaser elect to retain.

15. Insolvency etc.

In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the insolvency Act made against them or in the case of a company passing any resolution of making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified the Sangeet Natak Akademi shall have the power to terminate the contract without previous notice.

16. Breach of terms and condition

In case of breach of any of terms and conditions mentioned above the Competent authority will have the right to cancel the work order without assigning any reason therefor and nothing will be payable by this Department in that event and the security deposit shall also stand forfeited.

17. Subletting of work

The firm shall not assign or sublet the work/ job or any part of it to any other person or party. The tender is not transferable. Only one tender shall be submitted by one tenderer.

18. Right to call upon information regarding status of work

Sangeet Natak Akademi will have the right to call upon information regarding status of work / job at any point of time.

19. Access

Any authorized representative of the Sangeet Natak Akademi shall at all reasonable times have free access to the works and /or to the workshops, factories or other places where material are being prepared or constructed for the work and also to any place where the materials are lying or from where they are being obtained, and the contractor shall give every facility to Sangeet Natak Akademi or their representatives necessary for inspection and examination and test of the materials and workmanship. Except the representatives of Sangeet Natak Akademi no person shall be allowed at any time without the written permission of the Sangeet Natak Akademi.

20. Clearing site on completion

On completion of the works the contractor shall clear away and remove from the site all surplus material, rubbish and temporary works of every kind and leave the whole of the site and the works clean and in a workmanlike condition to the satisfaction of Sangeet Natak Akademi. The rate quoted by the contractor shall include all such contingencies.

21. Disclaimer

The near relative of employees of the Sangeet Natak Akademi are prohibited from participation in this tender. The near relatives for this purpose are defined as:

a) Members of a Hindu Undivided Family

b) Their spouses'

c) The one related to the other in the manner as father, son(s), son's wife, daughters & daughter's husband, brothers and brother's wife, sisters and sister's husband.

22. Arbitration

If any difference arises concerning this Agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts for conciliation do not yield any results within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an arbitral tribunal containing Sole Arbitrator to be appointed by the President, Sangeet Natak Akademi. Such request shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The arbitration proceedings shall take place at New Delhi and shall be conducted in English. The provisions of Arbitration and Conciliation Act and the rules framed there under and in force shall be applicable to such proceedings

23. Legal Jurisdiction

The agreement shall be deemed to have been concluded in the National Capital Territory of Delhi and all obligations hereunder shall be deemed to be located at the NCT of Delhi and the Court within NCT of Delhi will have jurisdiction to the exclusion of all other Courts