



**WALK -IN-INTERVIEW FOR THE ENGAEGEMENT OF LIBRARIAN (ONE)
& DATA ENTRY OPERATOR (TWO) ON CONTRACT BASIS AT**

**RAMANATH PANDIT CENTRE FOR FUNDAMENTAL RESEARCH IN INDIAN
THEATRE**

**PLOT NO. 435/2/2A, (OLD 681), SAI RESIDENCY, VISHNUPURI PO,
TALEGAON (DABHADE) - 410507**

**(ADOPTED BY SANGEET NATAK AKADEMI, NATIONAL ACADEMY OF
MUSIC, DANCE AND DRAMA, INDIA, NEW DELHI)**

- 1. NAME OF POST : Data Entry Operator**
No. of Post : 2 (Two)

ESSENTIAL QUALIFICATION:-

- 1) Graduate in any discipline from recognized University.
- 2) Should have proficiency in Computer Application.
- 3) Should have minimum speed of 30 w.p.m. in English typing

DESIRABLE QUALIFICATION:-

1. Experience of data entry on Bilingual Computer
2. Knowledge of reading any additional Indian language

EXPERIENCE

2-4 years working experience

Remuneration:- Rs. 14,000/- pm (Consolidated) and contract will be initially for a period of one (1) year and after successful completion of one year the contractual engagement may be continue further on satisfactory performance & duties.

Age: - Not exceeding 30 year.

**INTERVIEW DATE & TIME: - 12th MAY 2018 (SATURDAY) BETWEEN 11 AM TO
04 PM**

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2. Name of the Post : Librarian
No. of Post : 1 (One)

ESSENTIAL QUALIFICATION:- Master's Degree in Library Science / Information Science / Documentation or an equivalent professional degree with at least 55% of marks.

DESIRABLE QUALIFICATION:-

- 1) Working knowledge of Libsys, Koha LMS & D-Space
- 2) One year Diploma in Computer Application
- 3) Knowledge of reading any additional Indian language

➤ **EXPERIENCE**

5+ years of experience in Library

Remuneration:- Rs. 25,000/- pm (Consolidated) and contract will be initially for a period of one (1) year after successful completion of one year the contractual engagement may be continue further on satisfactory performance & duties.

Age: - Minimum age is 30 and maximum age is 62 years. Retired Government Employees would be given preference.

INTERVIEW DATE & TIME: - 13th MAY 2018 (SUNDAY) BETWEEN 11 AM TO 04 PM

NOTE:

Interested candidates for positions of Sl. No. 1 & 2 may appear for a Walk-in-Interview on the above date and time at RPRC, Talegaon (Dabhade) alongwith latest CV and true copies of relevant certificates/testimonials in support of the qualifications. No travel expenses will be reimbursed for attending the interview. The selected candidates will be required to join within a week time. **The competent authority reserves the right to reject any/or all candidates and can cancel the proceedings at any time without assigning any reason thereof.**