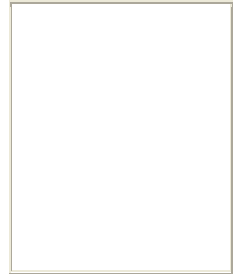


APPLICATION FOR THE POST OF _____



BIO-DATA PROFORMA

1. Name and address : _____
(in Block letters and _____
also designation _____

State _____ Pin _____
Telephone(s) _____

2. Date of Birth (in Christian era) : _____

3. Date of retirement under Central/State Govt. rules: _____

4. Educational Qualification : _____

5. Whether educational and other qualifications required for the posts are satisfied. (If any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same)

Particulars	Qualifications/Experience Required	Qualification/Experience possessed by the Officer.
Essential		
Desired		

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Institute/ organisation	Post held	From	To	Scale of pay	Nature of duties

8. Nature of present post held: Whether held on:
- (a) ad-hoc basis
 - (b) regular/or temporary basis
 - (c) Permanent
 - (d) Basic Pay drawn at present
9. In case the **present employment** held on deputation/contract basis, please state:
- (a) The date of initial appointment:
 - (b) Period of appointment on deputation/contract:
 - (c) Name of the parent office/organisation you belong:
10. Additional details about **present employment**. Please state whether working under:
- (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Govt. Undertaking
 - (e) Universities
11. Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
12. Total emoluments per month now drawn:

13. Additional information, if any which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient.)

14. Whether belongs to SC/ST

15. Remarks.

Date:

Countersigned _____
(Employer)

Signature of the Candidate

Address: