



## National Academy of Music, Dance & Drama

Rabindra Bhavan, 35 Feroze Shah Road  
New Delhi - 110001

Tel: 011-23386648, 23387246, 23387247, 23387248

E-mail: mail@sangeetnatak.gov.in

### Advertisement for Recruitment

Sangeet Natak Akademi (SNA), an autonomous organization fully funded by the Ministry of Culture, Government of India, invites applications from eligible Indian nationals for filling up one post of **Deputy Secretary (Dance)** in the Pay Matrix level -11 (Grade Pay Rs. 6600/-) on regular basis.

The requirements and other details (**Annexures I & II**) for the post are available at the SNA website: [www.sangeetnatak.gov.in](http://www.sangeetnatak.gov.in). Interested candidates may submit their applications in the prescribed format to **The Secretary, Sangeet Natak Akademi, Rabindra Bhavan, 35 Feroze Shah Road, New Delhi-110001.**

**The last date for receipt of applications is 30 days from the date of publication of this advertisement.**

The Akademi reserves the right to reject any/or all applications or cancel the proceedings/recruitment at any time without assigning any reason thereof.

**Secretary**

**Sangeet Natak Akademi**

**New Delhi**

**EN 36/91**

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**Annexure - I**

<b>Post</b>	<b>Deputy Secretary (Dance)-Group 'A'-Technical</b>
Method of Recruitment	Direct recruitment.  Age: Between 35-45 years relaxable by five years in case of persons employed in Central Govt./State Govt./Autonomous bodies. Age also relaxable for SC/ST/OBC/Disabled candidates as per Govt. rules.
Pay Scale	Level-11 (67700-208700) of pay matrix (7 <sup>th</sup> CPC)
Educational qualifications and other requirements	<b><u>Essential</u></b> a) Post Graduate Degree preferably in Ancient Indian Art & Archaeology/ Humanities/ Social Sciences/Dance b) Additional professional qualification in the specific area of specialization, viz. Dance c) Understanding and knowledge of Performing Arts as performer/ writer/ producer/ researcher.  <b><u>Desirable</u></b> a) Experience in formulating, planning and administering projects/schemes dealing with performing arts. b) Experience of working at a senior level in a comparable organization and awareness of Government rules and regulations.

“Application Format”

Please affix your  
recent passport  
size photograph

Name of the post applied for	
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1.	Name of the applicant	
2.	Date of birth (in DD/MM/YYYY format)	
3.	Age ( Yrs& Month) as on last date of advertisement	
4.	Category – SC/ST/OBC or General	
6.	Sex (Please tick)	Female /Male
7.	Nationality	
8.	Present Employment Status (Please tick)	Cent./State Govt., PSU, Autonomous Body or Statutory Body.
9.	Aadhaar No.	
10	Mailing Address	
11	Postal Address	
12	Mobile Nos.	
13	email	

14. Educational & Professional Qualifications

Qualification	College/Institution	University	Year of passing	Class/Division	Percentage of marks obtained	Subjects/ Core discipline

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11. Total Experience (After the acquiring of the requisite qualification(s)) : Year Month(s)

Please tick below as applicable

16	Have you ever been arrested in a criminal case or convicted, fined or imprisoned for violation of any law (excluding minor traffic violation)	Yes*/No
17	Whether any punishment/penalty was awarded to you or any vigilance case pending as far as your knowledge goes	Yes*/No
18	Have you applied before for employment in Sangeet Natak Akademi?	Yes*/No

\*If Yes, please give detail

I certify that the information furnished above is correct to the best of my knowledge and as per the advertisement, I am eligible to be considered for short listing for interview. I understand that if the information is not correct, or not supported by documentary proof, my candidature will not be considered, even after short listing.

Dated

Signature of the Applicant

Enclosures (\*as mandatory)

1. For DOB - 10<sup>th</sup>/Matric certificate
2. For educational qualification - Mark sheets/Degree
3. For caste certificate - In the specified format
4. No Objection Certificate - From present employer
5. Experience Certificate with date of joining /relieving - Issued by employers

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